

## I. Introductory provisions

For the purposes of this policy, it means:

- Operator Algodos s.r.o., identification number 09885838, with registered office at L. B. Schneider 381/30, České Budějovice 37001. Czech Republic, e-mail: [info@algodos.cz](mailto:info@algodos.cz).
- The personal data are name and surname, residential address, email address, telephone number, business identification number of the person and tax identification number of the person.

The Operator, as the controller of Personal Data, hereby informs you of the manner and scope of processing of Personal Data, including the scope of the User's rights (as defined below) related to the processing of their Personal Data.

Processing of Personal Data is any operation or set of operations with personal data or sets of personal data which the controller carries out only for a specific purpose and, from a given perspective, does so systematically.

The Operator processes Personal Data for the following purposes:

- performance of the contract and provision of services;
- compliance with legal obligations (in particular accounting, tax and archiving obligations);
- marketing and business offers of the Operator's services
- protection of the rights and legally protected interests of the controller (legitimate interest).

The Operator is the controller of the Personal Data. The Processor is the entity hired by the Controller for the possibility of carrying out processing operations with Personal Data entrusted to it by the Controller (technology operators, persons providing transport of goods and website security, IT specialists, accountants, etc.).

## II. Data protection and processing information

Individuals who fill in and send the Operator a completed form from the information website [www.algodos.cz](http://www.algodos.cz) (hereinafter referred to as "User") are subject to Act No. 101/2000 Coll., on the protection of personal data, as amended, and other relevant legislation.

The User acknowledges that by submitting the completed order form, the processing of Personal Data by the Operator will begin.

If the User does not provide his/her Personal Data, it is not possible to conclude a contract with the Operator and/or to provide him/her with the services resulting from it. In this context, Personal Data is necessary for the provision of a specific service or product of the Operator.

The personal data will be processed in accordance with the period of time immediately necessary for the fulfilment of the purpose of the Controller's activity. In the case of processing of personal data on the basis of the data subject's consent, for the duration of that consent. The Controller has the right to process personal data also for the period necessary to enforce the Controller's rights against the data subject.

For the purpose of fulfilling the legal obligation to archive accounting documents on the basis of Act No. 563/1991 Coll., on Accounting, as amended, Personal Data (except for the e-mail address and telephone number) will be further processed and stored for a period of 5 years starting from the year following the year in which the contract between the Operator and the User was concluded.

Personal data - telephone number and e-mail - will be processed for the purposes of marketing and commercial communications for the duration of the User's registration and for 12 months after its termination, unless the consent is revoked by the User at any time.

The User is obliged to provide only true and accurate Personal Data to the Operator.

The Operator shall make every effort to prevent unauthorised processing of Personal Data.

Users' personal data will not be transferred to any third party, third country or international organization.

Personal data is and will be processed in electronic form in a non-automated manner.

### **III. User rights related to processing**

Right to withdraw your consent granted to the Controller (at any time)

The right to access personal data - i.e. to obtain information/confirmation from the Controller as to whether or not your personal data is being processed. If personal data are processed, then the data subject has the right to obtain information about the purpose of processing, the category of personal data concerned, the recipients of the personal data, the period of processing of the personal data. He/she has the possibility to request from the Controller the rectification or erasure of personal data, to object, to lodge a complaint with the supervisory authority. Obtain all available information about the source of his/her personal data, if not provided by the data subject himself/herself.

Right to rectification of inaccurate data - The controller is obliged to deal with the data subject's request if he or she requests rectification

The right to be forgotten/erasure, i.e. the obligation of the Controller to erase personal data if at least one condition is met: a) the personal data are no longer necessary for the purposes in question

- the data subject withdraws his or her consent and there is no legal basis for the processing
- the data subject objects to the processing of personal data
- personal data have been unlawfully processed
- personal data must be erased to comply with legal obligations

And other rights set out in the GDPR.

## **IV. Final provisions**

All legal relations arising in connection with the processing of Personal Data are governed by the laws of the Czech Republic, regardless of where the access to the data was made. Czech courts are competent to resolve any disputes arising in connection with the protection of privacy between the User and the Operator.

Users who provide their Personal Data through the order form in order to enter into a contract with the Operator or provide consent to the processing of Personal Data do so voluntarily, on their own behalf and the Operator does not control their activities in any way.

The Operator may change or supplement the wording of the Policy. The Operator shall inform the User of any such change by e-mail at least 30 days before the changes become effective.

If you have any questions about data protection, you can contact us at any time at: [info@algodos.cz](mailto:info@algodos.cz).

This Policy shall take effect on 16 April 2021.